

## **Questions from RFP – 2033 – Resource Provider Recruitment, Training and Assessment**

1. Section 3.1 The Offeror will assist the State of South Dakota in recruiting resource parents by collaborating with and supporting efforts in the Rapid City and Sioux Falls areas developed by the Recruitment, Development, and Retention Workgroup.

- After this statement in the introduction, specific recruitment activities or expectations are not referred to again. Previously, one part-time staff position in each of these cities was dedicated to the work of recruitment, along with activities by Family Development Specialists during the actual inquiry process. What efforts, specifically, will be expected of the Offeror's staff in regard to collaboration and support of the RDR group and its plans going forward? Is there an expectation that the Offeror will maintain the recruitment positions?

The Department does not expect the Offeror to allocate staff time or dollars for recruitment activities. The expectation is for the Offeror to participate in the monthly conference calls with DSS. During these calls, discussions will take place, but are not limited to Recruitment, Development and Retention (RDR) activities, targeted needs, assessing inquiries and selection of families for training.

2. Section 3.1.2.B. PRIDE Training

- CHS is currently providing 22 trainings within the state, with one (1) being provided in Region 2 in the Northern Hills. The RFP is requesting 23, with two (2) being requested in Region 2. Is this accurate? Is the expectation that the Offeror increase its range in Region 2 to include Southern Hills, requiring additional staff time?

The current contract provides for 23 PRIDE trainings throughout the state during the contract period to be completed. The number of PRIDE trainings per region for the current contract year is as follows:

Region 1 - 5 trainings  
Region 2 - 2 trainings  
Region 5 - 6 trainings  
Region 6 - 6 trainings  
Region 7 - 4 trainings

The current contract allows the Department to adjust the number of PRIDE pre-service trainings by region based on the demand for trainings in each region. For example, if the training needs would require two trainings in Region 2, then another region's training allocation would be reduced. Regional training needs will be discussed during the monthly conference calls between DSS and the Offeror. Efforts will be made to be accommodating to families regarding class scheduling and location.

3. Section 3.1.2.D. Initial Home Study

- CHS is averaging 31.4 home studies in Regions 1 and 2 for the past five years with six (6) trainings. The RFP is requesting 56 home studies per year in those regions with seven (7) trainings. Also, the RFP states in this section, "The Offeror will be expected to administer a total of 152 Initial Home Studies within Child Protection Services." The numbers below total 154. Please clarify these numbers and the expectations within each region.

DSS apologizes for the confusion regarding the requested outcome of completed home studies per region. The correct information is as follows:

Region 1 - 5 trainings x 7 completed studies per training = 35 completed studies  
Region 2 - 2 trainings x 4 completed studied per training = 8 completed studies  
Region 5 - 6 trainings x 5 completed studies per training = 30 completed studies  
Region 6 - 6 trainings x 7 completed studies per training = 42 completed studies  
Region 7 - 4 trainings x 5 completed studies per training = 20 completed studies

**Total PRIDE Trainings = 23 = 135 Completed Home Studies Statewide**

The correct total number is a minimum of 135. DSS is requesting the Offeror to provide 23 PRIDE trainings, with a minimum number of prospective applicants in each class and a minimum number of completed home studies per class. For planning trainings, assessing training needs and discussing progress and issues that need resolution.

4. Would you consider contracting with providers who do not have a state wide presence or are you aware of other providers who would be open to subcontracting with us to offer services in western SD?

DSS will review all Request for Proposals submitted. The Offeror must be able to demonstrate in their proposal how they will provide the service statewide.